

HEARST television inc**RECEIVABLES CREDIT/DEBIT MEMO FORM**

Note: Complete this form electronically and use the drop down menus when provided.

Today's Date:	October 12, 2016	
Station:	WPBF	Drop Down
Sales Region:	NATIONAL	Drop Down
Agency:	American Media & Advocacy	
Advertiser:	Congressional Leadership Fund	
Invoice #	1530498	Net Invoice Amount \$ 51,106.25
Invoice Date	October 31, 2016	Amount Paid \$ 50,872.50
		Adjustment to Gross Billing \$ 275.00
		Adjustment to Net Billing \$ 233.75
AE Name:	Mica Hansen	
	POLITICAL RATE ADJUSTMENT	Drop Down
	(Field Required - must use drop down list)	

EXPLANATION (Please explain in detail):

rate adjustment

CBO Tracking # _____

REQUIRED APPROVALS:

Local	AE	➡	LSM	➡	GSM	➡	RCCM
National	NSM	➡	GSM	➡	RCCM		
Digital	DSM	➡	GSM	➡	RCCM		
Non-Sales:							
Production	AE	➡	LSM	➡	GSM	➡	RCCM
Other	RC	➡	RCCM				

Form with all required approvals emailed to CBO / AR Associate

Input to Wide Orbit on: _____ by _____

Updated 07/31/13